YOUR FULL NAME

[Town/City, UK] | [Telephone] | [Professional email] | [LinkedIn URL, if relevant]

PROFESSIONAL PROFILE

Financial Crime professional with experience supporting AML controls, customer due diligence, sanctions screening and risk-based reviews. Skilled in analysing information, documenting decisions, escalating concerns in line with procedures and maintaining accurate case records. Seeking to contribute sound judgement, attention to detail and a risk-aware approach within a regulated environment.

KEY SKILLS & COMPETENCIES

- Anti-Money Laundering (AML) and financial crime awareness
- Know Your Customer (KYC) / Customer Due Diligence (CDD)
- Enhanced Due Diligence (EDD) and risk-based reviews
- Sanctions, PEP and adverse media screening
- Transaction monitoring and alert review
- Suspicious activity escalation and SAR process awareness
- Customer / business risk assessment and risk rating
- Evidence gathering, research and information analysis
- Case notes, audit trail and record keeping
- Policy, procedure and regulatory awareness
- Stakeholder communication and professional judgement
- Confidentiality, data handling and attention to detail

PROFESSIONAL EXPERIENCE

[Job Title] | [Employer] — [Location / Remote]

[Month Year] – [Month Year / Present]

- Reviewed [customer / transaction / business / case information] against [relevant policy, procedure or criteria] and documented clear, evidence-based outcomes.
- Identified inconsistencies, potential risk indicators or missing information and escalated concerns to [team / manager] in line with procedures.
- Maintained accurate records and handled confidential information in accordance with internal controls and data-handling requirements.
- Worked with [teams / stakeholders] to resolve queries, meet service levels and support timely case completion.
- Achievement:

EDUCATION & PROFESSIONAL TRAINING

[Qualification / Course Title] | [School, College, University or Provider]

[Month Year – Month Year / Expected completion] | [Qualification level or relevant subjects, if useful]